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23 February 1982

To :
Chief, Special Projects Staff
From : Executive Secretary, MAG
Subject: Position Vacancy
has completed her/his tour of duty as a member of the ODP Management Advisory Group (MAG) effective March 1982. Please submit the name of your nominee to me by 17 March. That name will then be submitted to the Director of Data Processing.
Our charter has been modified to increase the continuity of staffing. Outgoing members will now serve a term of one (1) year as an alternate member and will attend the meetings only in the absence of the primary member.
STAT